

City and County of Denver  
Office of Economic Development  
Division of Small Business Opportunity  
201 West Colfax Avenue, Department 907  
Denver, CO 80202  
720-913-1999

AIRPORT CONCESSION/SMALL/MINORITY/WOMEN/DISADVANTAGE BUSINESS ENTERPRISE  
CERTIFICATION (ACSBE/ACDBE/SBE/MBE/WBE/DBE)

AFFIDAVIT AND STATEMENT OF INTEREST AND ASSURANCES

Application for SBE (Small Business Enterprise) certification ONLY

*Instructions:*

1. Complete this entire form.
2. Complete all sections of the UCP application form, EXCEPT DBE AFFIDAVIT
3. Sign, have notarized and submit to DSBO at address above.
4. Submit the appropriate non refundable fee(business, cashier, certified check or money order)

Application for ACSBE (Airport Concession Small Business Enterprise) certification ONLY

*Instructions:*

1. Complete this entire form.
2. Complete all sections of the UCP application form, EXCEPT DBE AFFIDAVIT
3. Sign, have notarized and submit to DSBO at address above.
4. Submit the appropriate non refundable fee(business, cashier, certified check or money order)

Application for MBE (Minority Business Enterprise) certification ONLY

*Instructions:*

1. Complete this entire form.
2. Complete all sections of the UCP application form
3. Sign, have notarized and submit to DSBO at address above.
4. Submit the appropriate non refundable fee(business, cashier, certified check or money order)

Application for WBE (Women Business Enterprise) certification ONLY

*Instructions:*

1. Complete this entire form.
2. Complete all sections of the UCP application form
3. Sign, have notarized and submit to DSBO at address above.
4. Submit the appropriate non refundable fee(business, cashier, certified check or money order)

Application for DBE (Disadvantage Business Enterprise) certification ONLY (STOP!)

*Instructions:*

1. Complete this entire form.
  2. Complete all sections of the UCP application form
  3. Sign, have notarized and submit to DSBO at address above.
- Applicants applying for DBE certification only may submit their application to the Colorado Dept of Transportation, 4201 E. Arkansas Ave., Denver, Colorado 80222

Application for ACDBE (Airport Concession Disadvantage Business Enterprise) certification ONLY

*Instructions:*

1. Complete this entire form.
2. Complete all sections of the UCP application form, EXCEPT DBE AFFIDAVIT
3. Sign, have notarized and submit to DSBO at address above.

Certification Affidavit

Application for:

- ACSBE - Airport Concession Small Business Enterprise
- SBE - Small/Business Enterprise
- WBE - Women Business Enterprises
- MBE - Minority Business Enterprise
- DBE - Disadvantage Business Enterprise
- ACDBE - Airport Concession Disadvantage Business Enterprise

*Instructions:* Complete this form as well as the UCP application form, and the DBE/M/WBE Affidavit. Sign, notarize and submit to the address above.

Name of Applicant Company:

**ASSURANCES** (Both boxes must be checked)

- Neither ownership nor control of this business enterprise is held by a current Official, Officer or Employee of the City and County of Denver, nor by any persons related to and economically dependent on the said Employee, Officer or Official.
- This business enterprise performs a construction-related work specialty. (Not applicable to Airport Concessions)

AFFIDAVIT

The undersigned swears that he or she has read and understands this Affidavit; that he or she has the authority to sign this affidavit; and that the responses and assurances given on this affidavit and accompanying documents are true, complete and correct, and include all materials requested and/or necessary to identify and explain the ownership and operation of this business enterprise. This business enterprise also agrees through its authorized representative:

To abide by the requirements of the Small/Minority/Women/Business Enterprise Programs enabling ordinances and all of the applicable rules and regulations, and policy guidelines of the City & County of Denver, Division of Small Business Opportunity (DSBO) governing the certification process and project activity.

To notify DSBO within ten working days of any change in the ownership or legal status of the applicant business enterprise.

To recognize that in order to monitor the status of the applicant business enterprise, DSBO has the right, from time to time, to conduct a review of the business enterprise's books, contracts, facilities and records, and to request and review whatever other additional information is deemed necessary to complete that process.

That failure to answer any question or to supply DSBO with any documentation requested may be cause to deny certification.

That DSBO may, for cause, deny, suspend or revoke certification after applying its own approved procedures.

That DSBO may deny, suspend or revoke certification and initiate action under Federal, State or City laws concerning false statements, if during or after the certification process, it finds that the undersigned have submitted false or misleading or materially incomplete information.

That DSBO has the right to refuse certification of any business enterprise, based on the City's implementation of the SBE/WBE/MBE eligibility standards, despite the fact that said business enterprise may be certified by another entity.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARY PUBLIC**

**(SEAL)**

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_

Signed \_\_\_\_\_  
(NOTARY PUBLIC)

Address of Notary \_\_\_\_\_

My Commission Expires \_\_\_\_\_